

Woodlands Patients Voice AGM Minutes

Wednesday 16th May 2018 5pm to 6pm

Present : Mick, Mary, Sylvia, Kay, Ann, Janet, Michael, Val, Don. (PPG Members)

Dr Ellora Das (Practice GP representative)

Patricia Brown (Practice Admin representative and PPG Secretary)

Apologies : David, Bob, Fiona, Jean and Joanne

1. Welcome and Introductions.

As chair, Mick welcomed the group along to the PPG annual general meeting for 2017 - 18. No introductions were necessary.

2. Minutes of AGM May 2017

Minutes approved as a true record.

3. Matters Arising

No matters arising.

4. Annual Report

Mick extended thanks on behalf of the group to Trish for preparing a very comprehensive report, that gave a true reflection of activity across the year and shows how the PPG is now well embedded within the practice.

Mick felt another stand out was how the PPG has evolved. There has been a fair bit of networking across the year with various bodies and along with that evolution, the report illustrates how the group is changing. It is heavily involved in the practice than originally and now there is a considerable amount of reaching out to other organisations and in to the community. There has been a focus on involving patients with managing their own health with the self-care and health promotion events. The report also gives a good reflection of what the PPG is like.

Mick also expressed thanks to Dr Das who regularly supports the group meetings. Mick's thoughts were seconded across the group.

Val asked whether the AGM Report is shared with anyone else. Trish confirmed that it is uploaded to the website and available in hard copy for patients within the waiting room. The group discussed whether we should look at sharing with other practices/look at other practice's on their websites. Val to investigate this and ask at the next chairs meeting about the merits of sharing.

5. Election of Officers.

Thanks to David for stepping up in year for Bob, then Mick.

Mick was not keen to continue as chair due to personal commitments at present and unfortunately, there were no nominations for the post of chair going forward. Discussed at length. Theoretically the group could exist without a chair, but it was felt this would be a retrograde step as it would then be difficult to have dealings with other organisations/bodies. Agree the principle that we do need a Chair and Vice Chair and agreed to explore other avenues before next meeting. It was questioned whether the group may need to suspend the constitution without officers? A rotating chair would add variety/mix to the meetings, though most group members in attendance are not keen, feeling they do not have the necessary skills.

If anyone is interested but felt they needed some support/development, this is available from PPEC – Val can put people in touch. Don suggested suspending the constitution and advertising externally of the group for a chair – might be tricky to recruit to a rudderless organisation. Perhaps absent members might be interested?

Let Trish know if any change of heart. Mick proposed Trish continue as Secretary – seconded. Ann proposed Kay continue as Treasurer and Val seconded.

6. AOB

Nil

Next Meeting : May 2019 - date tbc